



BARROW BOROUGH COUNCIL

TOWN HALL  
DUKE STREET  
BARROW-IN-FURNESS

Monday 8<sup>th</sup> July 2019

To: The Members of Barrow Borough Council

Mr Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of BARROW BOROUGH COUNCIL to be held in the COUNCIL CHAMBER at the TOWN HALL, BARROW on TUESDAY, 16TH JULY, 2019 COMMENCING AT 5.30 PM for the transaction of the business specified below:

Executive Director

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Prior to the business of the meeting, Prayers will be offered.

Business

1. DECLARATIONS OF INTEREST.

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

To expedite the business of the meeting, Members are requested to give the Executive Director adequate notice of any Amendment which they propose to raise.

2. MINUTES.

**Minutes of the Extraordinary Meeting held on 28th March, 2019** 5

**Minutes of the Annual Meeting held on 20th May, 2019** 7

**Minutes of the Extraordinary Meeting held on 4th June, 2019** 21 - 55

3. TO RECEIVE APOLOGIES FOR ABSENCE.

4. ANNOUNCEMENTS.

To receive any announcements from the Chairman and/or Head of the Paid Service.

5. LIST OF ENGAGEMENTS CARRIED OUT BY THE MAYOR AND DEPUTY MAYOR. 57 - 58

6. (A) TO RECEIVE REPORTS FROM THE FOLLOWING COMMITTEES AND CONSIDER RECOMMENDATIONS:- 59 - 68

- (1) Planning
- (2) Licensing Regulatory
- (3) Licensing
- (4) Executive
- (5) Audit
- (6) Overview and Scrutiny

(B) QUESTIONS TO THE LEADER OF THE COUNCIL

Council has agreed that time be set aside for questions to the Leader of the Council.

Standing Order 10.2 and 10.4 set out the procedure for questions to the Leader and the notice period required.

The Leader will also take any questions without notice relevant to the reports and minutes detailed on the agen

7. APPOINTMENT OF MEMBERS TO COMMITTEES. 69

8. NOTICE OF MOTION UNDER RULE 11

To consider the following motion signed by Councillors Preston and M. A. Thomson:-

We are asking the Council to consider the following actions, which have been brought forward after the SEND Crisis Day in May and further discussions with the planning committee:-

1. Identify an official point of contact between the Council and Parents and Carers Disability Groups to improve communication and understanding between the policy makers and those most affected by SEND reforms.
  2. Formally acknowledge the difficulty accessing Early Assessment and Early Interventions by our local families and schools (Nationally recognised as having a significant impact on future attainment by those with SEND).
  3. Discuss and promote fair and consistent access to SEND support. This includes SEND investment in Cumbria to reduce the need for placements in out of county independent specialist schools.
9. NOTICE OF MOTION UNDER RULE 11

To consider the following motion signed by Councillors M. A . Thomson and Husband:-

### **Climate Emergency 2019**

#### **Council confirms that we are facing a climate emergency.**

Council acknowledges that climate change is occurring, that man-made greenhouse gas emissions are a primary cause and that climate change will continue to have far reaching effects on people and places, the economy, society and environment in the Borough, across the UK and across the world.

Council now urges government to recognise this urgency and to work with local authorities, health services, businesses, consumers, farmers, educational institutions and all other interested bodies to reduce to net zero as quickly as possible our carbon emissions and their equivalents.

#### **Council notes:**

The intergovernmental Panel on Climate Change's 1.5°C special report which provides, with sobering clarity, the evidence of the impact of climate change.

The wider acknowledgement from some bodies that there is a 50% chance of a 2°C rise by the end of this century.

The World Meteorological Organisation in their annual bulletin (November 2018) state that carbon dioxide levels hit new highs of 405.5 parts per million (ppm) in 2017, up to 403.3 ppm in 2016 and 400.1 ppm in 2015.

The UN Gap Report published before the COP24 in Poland in December 2018, reminding us that the Paris Agreement targets are off track.

UK Met Office's 2018 Prediction offering an assessment of what we can expect to experience – higher sea levels, rise in temperatures, disrupted rainfall patterns, and as we have seen recently, flooding, overheating and torrential unpredicted rain.

## **Climate Change Policy and Action Plan**

Council declares a climate emergency and confirms that it is committed to reducing its carbon emissions and will establish a working group comprising Members, Officers and other interested parties to look at all areas of policy and delivery. A Climate Change Policy and Action Plan will be developed to demonstrate and clarify our position and ambitions and will be reported to Council in Autumn 2019.

### 10. TO PASS THE FOLLOWING RESOLUTION, THAT IS TO SAY:

That the Council authorises the fixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

## **BOROUGH OF BARROW-IN-FURNESS**

AN EXTRAORDINARY MEETING OF THE COUNCIL of this Borough was held at the Town Hall, Barrow-in-Furness at 4.00 p.m. on Tuesday the 28th day of March, 2019 to take into consideration and determine upon the following subjects, namely: -

1. - DECLARATIONS OF INTEREST.
2. - TO RECEIVE APOLOGIES FOR ABSENCE.
3. - EXECUTIVE DIRECTOR APPOINTMENT.
4. - TO ORDER THE COMMON SEAL TO BE AFFIXED TO DOCUMENTS.

PRESENT:- Councillor McEwan (Mayor in the Chair) and Councillors Biggins, Blezard, Brook, Cassidy, Gawne, Hamilton, Husband, R. McClure, W. McClure, McLeavy, Murray, Pemberton, Pidduck, Preston, Proffitt, Seward, Sweeney, C. Thomson, M. A. Thomson and Wall.

Officers Present:- Susan Roberts (Director of Resources), Jon Huck (Democratic Services Manager and Monitoring Officer), Paula Westwood (Democratic Services Officer - Member Support) and Sandra Kemsley (Democratic Services Officer).

### **95 – Apologies for Absence**

Apologies for absence were submitted from Councillors Barlow, Burns, Callister, Cassells, Johnston, Maddox, L. Roberts, Thurlow and Williams.

### **96 – Executive Director Appointment**

The Director of Resources had submitted a report to appoint the Executive Director proposed by the Interview Panel.

It was moved by Councillor Pidduck and seconded by Councillor Sweeney, and

RESOLVED:- To agree to appoint Samantha Plum to the post of Executive Director.

### **97 – Common Seal**

RESOLVED:- That the Council authorises the affixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

The meeting closed at 4.03 p.m.

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**BOROUGH OF BARROW-IN-FURNESS**

THE ANNUAL MEETING OF THE COUNCIL of this Borough was held at the Town Hall, Barrow-in-Furness at 2.00 p.m. on Monday the 20th day of May, 2019 to take into consideration and determine upon the following subjects, namely: -

- 1 - TO ELECT THE CHAIRMAN AND MAYOR FOR THE ENSUING YEAR.
- 2 - TO ELECT THE VICE-CHAIRMAN AND DEPUTY MAYOR FOR THE ENSUING YEAR.
- 3 - VOTE OF THANKS AND PRESENTATION OF FORMER MAYOR'S MEDAL.
- 4 - DECLARATIONS OF INTEREST.
- 5 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 19TH MARCH, 2019.
- 6 - APOLOGIES FOR ABSENCE.
- 7 - TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN AND/OR HEAD OF THE PAID SERVICE.
- 8 - ELECTION OF COUNCILLORS.
- 9 - TO ELECT THE LEADER OF THE COUNCIL.
- 10 - TO RECEIVE A REPORT FROM THE MONITORING OFFICER.
- 11 - TO APPOINT THE FOLLOWING COMMITTEES:
  - (1) Executive
  - (2) Planning
  - (3) Licensing
  - (4) Licensing Regulatory
  - (5) Overview and Scrutiny
  - (6) Audit
- 12 - TO AGREE THE TERMS OF REFERENCE OF THE ABOVE COMMITTEES, THE SCHEME OF DELEGATION FOR COMMITTEES AND OFFICERS.
- 13 - TO FIX THE DATE AND TIME OF THE ANNUAL MEETING OF THE COUNCIL IN 2020 AND CERTAIN OTHER DATES FOR

COUNCIL AND COMMITTEE MEETINGS IN 2019/2020.

- 14 - TO RECEIVE A REPORT FROM THE EXECUTIVE DIRECTOR ON A REVIEW OF THE REPRESENTATION OF THE DIFFERENT POLITICAL GROUPS OF THE COUNCIL ON COMMITTEES AND DECIDE:
- (i) The size of Committees
  - (ii) The allocation of seats and substitute seats to political groups, and
  - (iii) Delegate to Committees the power to make appointments to outside bodies appropriate to their terms of reference.
- 15 - TO RECEIVE NOMINATIONS AND APPOINT COUNCILLORS (AND SUBSTITUTES) TO SERVE ON COMMITTEES.
- 16 - TO APPOINT THE CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES.
- 17 - TO APPOINT THE CHAIRMAN AND MEMBERS OF THE HOUSING MANAGEMENT FORUM.
- 18 - TO APPOINT THE FOLLOWING OFFICIAL SPOKESPERSONS:-
- Children and Young People
  - Community Development
  - Economic Development/Regeneration
  - Environment and Planning
  - Equalities and Diversity
  - Health and Safety
  - Health and Well-being
  - Housing
  - Human Resources
  - Leisure and Tourism
  - Licensing and Public Protection
  - Media
  - Sport
  - Wildlife, Heritage and Culture
- 19 - TO ORDER THE COMMON SEAL TO BE AFFIXED TO DOCUMENTS.

PRESENT:- Councillor McEwan (Mayor in the Chair) and Councillors Assouad, Barlow, Biggins, Blezard, Brook, Burns, Burley, Cassidy, D. Edwards, H. Edwards, Gawne, Hall, Hamilton, Husband, Johnston, R. McClure, W. McClure, McLeavy, Maddox, Mooney, Morgan, Nott, Pemberton, Roberts, Robson, Seward, Shirley, M. A. Thomson, Wall and Worthington.

Officers Present:- Sam Plum (Executive Director), Susan Roberts (Director of Resources), Jon Huck (Democratic Services Manager and Monitoring Officer), Paula Westwood (Democratic Services Officer - Member Support) and Katie Pepper (Democratic and Electoral Services Apprentice).

The meeting was opened with prayers by the Council's Chaplain. The Mayor thanked the Chaplain and gave his best wishes for the future in his new post in Penrith.

### **1 – Election of Chairman and Mayor for 2019/2020**

The Chairman invited nominations for the Office of Chairman and Mayor for the ensuing year.

The nomination of Councillor Mr Kevin Hamilton was moved by Councillor McEwan and seconded by Councillor Barlow.

There being no further nominations, a vote was taken and Councillor Mr Kevin Hamilton was declared elected.

RESOLVED:- That Mr Kevin Hamilton being a Councillor of this Borough, be and hereby is elected Chairman and Mayor of this Borough for the ensuing year.

Councillor Mr Kevin Hamilton having made and subscribed to the Declaration of Acceptance of Office, as required by law, took upon himself the Office of Chairman and Mayor.

Councillor Mr Kevin Hamilton placed on record his thanks to fellow Members for his opportunity to have the honour and privilege to serve as Mayor of Barrow-in-Furness Borough Council. He also thanked Officers and applauded them for their hard work.

COUNCILLOR MR KEVIN HAMILTON (MAYOR) IN THE CHAIR

### **2 – Election of Vice-Chairman and Deputy Mayor for 2019/2020**

The Mayor invited nominations for the Office of Vice-Chairman and Deputy Mayor for the ensuing year.

The nomination of Councillor Helen Wall was moved by Councillor Cassidy and seconded by Councillor Husband.

There being no further nominations, a vote was taken and Councillor Helen Wall was declared elected.

RESOLVED:- That Mrs Helen Wall being a Councillor of this Borough, be and hereby is elected Vice-Chairman and Deputy Mayor of this Borough for the ensuing year.

Councillor Mrs Helen Wall having made and subscribed to the Declaration of Acceptance of Office, as required by law, took upon herself the Office of Vice-Chairman and Deputy Mayor.

### **3 – Vote of Thanks and Presentation of Former Mayor’s Medal**

The Deputy Leader read out a letter of thanks from the Leader of the Council who had been unable to attend today’s meeting.

The Deputy Leader presented the former Mayor’s Medal on behalf of the Borough Council to Councillor Mr William McEwan in recognition of the duties he had carried out on behalf of the Borough as Mayor during 2018/2019, and it was

RESOLVED:- That the appreciation of this Council be tendered to Councillor Mr William McEwan and his Mayoress for the able and efficient manner in which they had carried out their duties as Chairman and Mayor and Mayoress during the past year.

Councillor Mr William McEwan, ex-Chairman and Mayor placed on record his thanks and appreciation to his colleagues and made a short speech.

### **4 – Declarations of Interest**

No declarations of interest had been received.

### **5 – Minutes**

The Minutes of the meeting of the Council held on 19th March, 2019 were taken as read and confirmed.

### **6 – Apologies for Absence**

Apologies for absence were received from Councillors Callister, Preston, Ronson and C. Thomson.

### **7 – To receive any Announcements from the Chairman and/or Head of Paid Service**

The Mayor welcomed the new Executive Director, Sam Plum.

### **8 – Election of Councillors**

The Executive Director provided details of the results of the Election of Councillors held on 2nd May, 2019. The following persons had been duly elected and had each made and subscribed to the Declaration of Acceptance of Office as a Councillor which was required by law prior to the commencement of the Annual Council meeting.

<b><u>WARD</u></b>	<b><u>NAME</u></b>	<b><u>NO. OF VOTES</u></b>	<b><u>RETIRES</u></b>
Walney North	Des Barlow	619	2023
	Tony Callister	585	2023
	Anita Gwendoline Husband	607	2023
Walney South	Frank Cassidy	621	2023
	Colin Thomson	613	2023
	Helen Wall	565	2023
Barrow Island	Allison Johnston	223	2023
Hindpool	Anne Burns	610	2023
	Dave Pidduck	606	2023
	Ann Thomson	570	2023
Central	Trevor Biggins	331	2023
	Steve Robson	299	2023
Ormsgill	Derek Brook	520	2023
	Bill McEwan	597	2023
	Beverly Ann Morgan	497	2023
Parkside	Terry Assouad	572	2023
	Iain Mooney	560	2023
	Lee Roberts	560	2023
Risedale	Kevin Hamilton	572	2023
	Hayley Louise Preston	570	2023
	Debra Michelle Seward	511	2023
Hawcoat	Hazel Edwards	852	2023
	Alan James Pemberton	770	2023
	Roy Worthington	664	2023
Newbarns	Mark Edward Burley	563	2023
	Les Hall	523	2023
	Wendy Ada McClure	538	2023
Roosecote	Derek Gawne	614	2023
	Rory McClure	603	2023
	Martin David McLeavy	548	2023
Dalton North	Daniel Christopher Edwards	639	2023
	Sam Ronson	675	2023
	Ben Shirley	910	2023
Dalton South	Shaun Lee Blezard	563	2023
	Wendy Elizabeth Maddox	565	2023
	Steve Nott	524	2023

## **9 – Election of The Leader of the Council for 2019/2020**

The Mayor invited nominations for the Office of Leader of the Council for the ensuing year.

The nomination of Councillor Ann Thomson was moved by Councillor Burns and seconded by Councillor Robson.

There being no further nominations, a vote was taken, and Councillor Ann Thomson was declared elected.

RESOLVED:- That Councillor Ann Thomson, being a Councillor of this Borough, be and hereby is elected Leader of the Council for the ensuing year.

## **10 – Constitution**

The Monitoring Officer reported that he may make minor changes to the Constitution which did not have a material effect on the operation of the document.

The following minor changes had been made to the Constitution as follows:-

Deleting Liberata as indicated below:-

Part 3(2)  
Responsibility for Functions  
Scheme of Delegations to Officers

Part 3 - Scheme of Officer Delegations

Section B Director of Resources

Representation in the Magistrates Court

To make future changes to the list of ~~Liberata~~ employees representing the Council in the Magistrates Court as Section 151 Officer to deal with local taxation matters.

Also in Part 3(2) the date has been included when the revised Scheme of Delegation to Officers came into effect along with the revised chart showing the Committee/Delegation Scheme.

A minor change had been made to Article 2 - Members of the Council with the deletion of item 2.03 (f).

“To act as Chairman of the Executive Committee”.

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that the minor changes to the Council's Constitution, detailed in the report and the addendum of the Monitoring Officer, be agreed.

RESOLVED:- To note the minor changes to the Constitution.

## **11 – Appointment of Standing Committees**

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that the Council appointed the Committees listed on the Council Summons for 2019/2020.

RESOLVED:- That the following Committees be appointed for 2019/2020, namely:-

- (1) Executive
- (2) Planning
- (3) Licensing
- (4) Licensing Regulatory
- (5) Overview and Scrutiny
- (6) Audit

## **12 – Terms of Reference of Committees and Scheme of Delegation for Committees and Officers**

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that the Council agree the Terms of Reference and the Scheme of Delegation for Committees and Officers as set out in Part 3 of the Council's Constitution.

RESOLVED:- That the Scheme of Delegation for Committees and Officers as set out in the Council's Constitution be agreed.

## **13 – Annual Meeting of the Council in 2020 and Certain Other Dates for Council and Committee Meetings in 2019/2020**

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that the recommendations in the Executive Director's report dealing with the date and time of the Annual Council meeting in 2020, the dates for the ordinary meetings of the Council and the programme of meetings for Committees in 2019/2020 be agreed with the exception that the Housing Management Forum dates be amended as follows:-

12th September to 9th September, 2019; 31st October to 30th October, 2019; and 12th March to 9th March, 2020.

RESOLVED:- (i) That the Annual Council meeting in 2020 be held on Monday 18th May, 2020 at 2.00 p.m.

(ii) That an Extraordinary meeting of the Council would take place on 4<sup>th</sup> June, 2019 at 4.00 p.m.

(iii) That the Council meet on the following Tuesdays in 2019/2020 at 5.30 p.m. namely:-

16th July, 15th October, 2019 and 21st January, 27th February, (Budget Council - Thursday) and 17th March, 2020.

(iv) That the Executive Committee meet on the following Wednesdays at 2.00 p.m. in 2019/2020 namely:-

22nd May, 26th June, 24th July, 4th September, 23rd October, 27th November and 18th December, 2019 and 5th February and 4th March, 2020.

(v) That the Planning Committee meet on the following Tuesdays at 2.30 p.m. in 2019/2020 namely:-

21st May, 18th June, 9th July, 6th August, 10th September, 1st October, 29th October, 26th November and 17th December, 2019 and 14th January, 11th February, 10th March and 7th April, 2020.

(vi) That the Licensing Regulatory Committee meet on the following Thursdays at 2.00 p.m. in 2019/2020 with the Licensing Committee meeting on rising of the Licensing Regulatory Committee as follows:-

23rd May, 27th June, 18th July, 5th September, 3rd October, 7th November and 5th December, 2019 and 23rd January and 5th March, 2020.

(vii) That the Overview and Scrutiny Committee meet on the following Thursdays (except where indicated) at 2.00 p.m. in 2019/2020 namely:-

6th June, 4th July, 11th September, 24th October and 28th November, 2019 and 30th January and 11th March (Wednesday), 2020.

(viii) That the Audit Committee meet on the following Thursdays at 2.00 p.m. in 2019/2020 namely:-

25th July, 19th September and 12th December, 2019 and 19th March, 2020.

(ix) That the Housing Management Forum meet on the following Thursdays (except where indicated) at 2.00 p.m. in 2019/2020 namely:-

13th June, 9th September (Monday) and 30th October, 2019 (Wednesday), and 16th January and 9th March, 2020 (Monday).

#### **14 – Review of the Representation of Political Groups on Committees**

The Executive Director reported that a request for review of arrangements had been received by the Conservative Group under the Local Government and Housing Act, 1989. The report dealt with that review and the consequent recommendations.

It was the duty of the Council or of a relevant Committee in performing this function to determine the allocation to different political groups of the seats which fell to be filled by appointments and in making such determinations to give effect, so far as reasonably practicable, to the following principles:-

1. That not all the seats on the body were allocated to the same political group.
2. That the majority of the seats on the body were allocated to a particular political group if the number of members belonging to that group was a majority of the Authority's membership.
3. Subject to Nos. (1) and (2) above, that the number of seats on the ordinary Committees of the Authority which were allocated to each political group bears the same proportion to the total of all seats on the ordinary Committees of that Authority as was borne by the number of Members of that group to the membership of that Authority;
4. Subject to Nos. (1) and (3) above, that the number of the seats on the body which were allocated to each political group bears the same proportion to the number of all the seats on that body as was borne by the number of Members of the group to the membership of the Authority; and
5. The number of seats held on the Council by each group is:-

Labour Group	24
Conservative Group	12

The relevant Regulations require that so far as is reasonable the proportion of the total seats on Committees and on individual Committees held by the Political Groups bear the same proportion to their seats on the Council.

The Executive Director submitted as an appendix to her report, the recommended allocation of seats on Committees and Sub-Committees and requested Members to note the following:-

1. The number of seats on the Executive, Licensing, Licensing Regulatory, Planning and Overview and Scrutiny Committee had been set at twelve.
2. The Council's Constitution provided that –
  - (a) Members of the Executive Committee shall not be eligible to be members of the Planning Committee and vice-versa.
  - (b) One Executive Committee Member from each political group may be appointed to the Overview and Scrutiny Committee subject to the proportionality rules. All other Councillors qualify to sit on the Committees and any Sub-Committee established.
3. The number of Councillors on the Housing Management Forum had been set at eight.
4. The number of Councillors on the Audit Committee had been set at six.

The recommended seat allocations in respect of those Outside Bodies to which the proportionality rules had been applied and in respect of Forums, Working Groups and Panels had been attached as an appendix to the Executive Director's report.

It had been recommended that the Council delegated to Committees the power to make appointments to Outside Bodies etc. appropriate to their terms of reference.

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that recommendations (1), (2) and (4) in the report of the Executive Director be agreed and that recommendation (3) the Housing Management Forum membership be increased to nine with proportionality of 6 Labour and 3 Conservative Members.

RESOLVED:-

- (i) That the size of Committees and the allocation of seats and substitute seats in accordance with the details below be agreed:-

<u>Committee</u>	<u>Labour</u>	<u>Conservative</u>	<u>Total Seats</u>
Executive	8	4	12
Planning	8	4	12
Licensing Regulatory	8	4	12
Licensing	8	4	12
Overview and Scrutiny	8	4	12
Audit	4	2	6
Total Seat Allocation	---	---	---
	44	22	66
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<u>Sub-Committees</u>	<u>Labour</u>	<u>Conservative</u>	<u>Total Seats</u>
Licensing	2	1	3
Total Seat Allocation	--	--	---
	2	1	3
	--	--	---

- (ii) To agree that the Housing Management Forum membership be increased to nine with the proportionality of 6 Labour and 3 Conservative Members; and
- (iii) To agree the allocation of seats on Outside Bodies, the number of seats and allocations in respect of Forums, Panels, Workings Groups etc. in accordance with details shown as an appendix to the Executive Director's report (with the exception of Housing Management Forum) delegate to the appropriate Committees the power to make the necessary appointments.

## **16 – Nominations and Appointment of Councillors (and Substitutes) to Serve on Committees and Sub-Committees**

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that Councillors be appointed to serve as ordinary and substitute Members of Committees and Sub-Committees in accordance with the nominations made by the Political Groups as shown on the scheduled table.

RESOLVED:- That the Members and Substitute Members for each of the Committees and Sub-Committees as notified by the respective Groups in accordance with the seat allocations be agreed as follows:-

### EXECUTIVE COMMITTEE

Councillors Barlow, Biggins, Blezard, Brook, H. Edwards, Hamilton, R. McClure, W. McClure, Maddox, Morgan, Pemberton and Roberts.

#### Substitute Members

Conservative – Councillors Gawne, Hall, McLeavy and Shirley.

Labour – Councillors Assouad, Burns, McEwan, Nott, Robson, Seward, C. Thomson and M. A. Thomson.

### PLANNING COMMITTEE

Councillors Assouad, Burley, D. Edwards, Gawne, Hall, Husband, McEwan, Mooney, Nott, Seward, C. Thomson and M. A. Thomson.

#### Substitute Members

Conservative – Councillors H. Edwards, R. McClure, McLeavy and Ronson.

Labour – Councillors Blezard, Burns, Cassidy, Hamilton, Johnston, Morgan, Preston and Wall.

### LICENSING COMMITTEE

Councillors Assouad, Barlow, Biggins, Callister, Gawne, Hall, R. McClure, McEwan, McLeavy, Maddox, Seward and Wall.

#### Substitute Members

Conservative – Councillors D. Edwards, H. Edwards, W McClure, and Ronson.

Labour – Councillors Husband, Johnston, Mooney, Nott, Preston, Roberts, Robson and C. Thomson.

### LICENSING REGULATORY COMMITTEE

Councillors Assouad, Barlow, Biggins, Callister, Gawne, Hall, R. McClure, McEwan, McLeavy, Maddox, Seward and Wall.

#### Substitute Members

Conservative – Councillors D. Edwards, H. Edwards, W McClure, and Ronson.

Labour – Councillors Husband, Johnston, Mooney, Nott, Preston, Roberts, Robson and C. Thomson.

#### AUDIT COMMITTEE

Councillors Assouad, Burns, Callister, Ronson, Shirley and M. A. Thomson.

#### Substitute Members

Conservative – Councillors H. Edwards and Pemberton.

Labour – Councillors Blezard Morgan, Pidduck and Seward.

#### OVERVIEW AND SCRUTINY COMMITTEE

Councillors Cassidy, Gawne, Husband, W. McClure, McEwan, McLeavy, Mooney, Morgan, Pidduck, Robson, C. Thomson and Worthington.

#### Substitute Members

Conservative – Councillors Burley, Hall, R. McClure and Pemberton.

Labour – Councillors Assouad, Biggins, Brook, Burns, Preston, Roberts, M. A. Thomson and Wall.

#### LICENSING SUB-COMMITTEE

Councillors Callister, Hall and Seward.

#### Substitute Members

Conservative – Councillors Gawne, R. McClure and McLeavy.

Labour – Councillors Assouad, Barlow, Biggins, McEwan, Maddox and Wall.

### **16 – Appointment of Chairmen and Vice Chairmen of Committees**

It was moved by Councillor Pidduck and seconded by Councillor M. A. Thomson that the Chairman and Vice-Chairman of Committees be appointed in accordance with the nominations made by the political groups as shown on the schedule which had been circulated at the meeting.

RESOLVED:- That the Chairmen and Vice-Chairmen of the under-mentioned Committees be as follows:-

Executive Committee – Chairman, Councillor Brook and Vice-Chairman, Councillor Roberts.

Planning Committee – Chairman, Councillor C. Thomson and Vice-Chairman, Councillor M. A. Thomson.

Licensing Committee – Chairman, Councillor Callister and Vice-Chairman, Councillor Seward.

Licensing Regulatory Committee – Chairman, Councillor Callister and Vice-Chairman, Councillor Seward.

Overview and Scrutiny Committee – Chairman, Councillor McLeavy and Vice-Chairman, Councillor Cassidy.

Audit Committee – Chairman, Councillor Burns and Vice-Chairman, Councillor Assouad.

### **17 – Appointment of Chairman and Members of the Housing Management Forum**

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that Councillor Hamilton be appointed as the Council's Chairman of the Housing Management Forum and that the Members appointed to the Forum be those as shown on the note tabled.

RESOLVED:- That Councillor Hamilton be appointed the Council's Chairman of the Housing Management Forum for 2019/2020 and that the Council Members appointed to the Housing Management Forum be Councillors Barlow, Blezard, Brook, Burley, W. McClure, McEwan, Robson and Worthington. (Labour 6: Conservative 3).

### **18 – Appointment of Official Spokespersons**

It was moved by Councillor M. A. Thomson and seconded by Councillor Roberts that the official spokespersons be appointed in accordance with the nominations shown on the schedule which had been circulated at the meeting.

RESOLVED:- That the following spokespersons be appointed for the services indicated:-

Children and Young People – Councillors Assouad, Morgan AND Preston  
Community Development – Councillor Brook  
Economic Development/Regeneration – Councillor M. A. Thomson  
Environment and Planning – Councillors Robson and M. A. Thomson  
Equalities and Diversity – Councillor Preston  
Health and Safety – Councillor Barlow  
Health and Well-being – Councillor Mooney  
Housing – Councillor Hamilton  
Human Resources – Councillor Roberts  
Leisure and Tourism – Councillor Assouad  
Licensing and Public Protection – Councillor Callister  
Media – Councillors Blezard and Cassidy  
Sport – Councillors Brook and Callister  
Wildlife, Heritage and Culture – Councillors Blezard and Wall.

### **19 – Common Seal**

RESOLVED:- That the Council authorises the affixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

The meeting closed at 2.32 p.m.

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## **BOROUGH OF BARROW-IN-FURNESS**

AN EXTRAORDINARY MEETING OF THE COUNCIL of this Borough was held at the Town Hall, Barrow-in-Furness at 4.00 p.m. on Tuesday the 4th day of June, 2019 to take into consideration and determine upon the following subjects, namely: -

1. - DECLARATIONS OF INTEREST.
2. - TO RECEIVE APOLOGIES FOR ABSENCE.
3. - TO RECEIVE A REPORT FROM THE EXECUTIVE COMMITTEE.
4. - TO ORDER THE COMMON SEAL TO BE AFFIXED TO DOCUMENTS.

PRESENT:- Councillor Hamilton (Mayor in the Chair) and Councillors Assouad, Biggins, Blezard, Brook, Burns, Burley, Callister, Cassidy, D. Edwards, H. Edwards, Gawne, Hall, Husband, Johnston, R. McClure, W. McClure, McEwan, McLeavy, Mooney, Morgan, Pemberton, Pidduck, Roberts, Robson, Seward, A. Thomson, C. Thomson, Wall and Worthington.

Officers Present:- Sam Plum (Executive Director), Susan Roberts (Director of Resources), Jon Huck (Democratic Services Manager and Monitoring Officer), Helen Houston (Development Services Manager - Policy, Regeneration and Information), Sandra Kemsley (Democratic Services Officer) and Katie Pepper (Democratic and Electoral Services Apprentice).

### **20 – Apologies for Absence**

Apologies for absence were submitted from Councillors Maddox, Nott and Shirley.

### **21 – Adoption of Barrow Borough Local Plan 2016-2031**

The Development Services Manager (Policy, Regeneration and Information) gave a short presentation on the Barrow Borough Local Plan 2016-2031.

The Executive Director reported that the Council had submitted the Barrow Borough Local Plan 2016-2031 to the Secretary of State for independent examination on 2nd February, 2018. The Local Plan hearing sessions had taken place in June 2018.

Following the hearings the Council had consulted on a number of main modifications which were proposed in order to make the Plan 'sound'.

The Planning Inspector had now produced her final report which had concluded that, subject to the main modifications, the Local Plan meets the tests of soundness and legal compliance set out in the National Planning Policy Framework (NPPF), and may be adopted.

The Development Services Manager (Policy, Regeneration and Information) responded to Members questions.

The Leader of the Council requested the Mayor send a letter of thanks to the Planning Policy Team for all the work carried out on the Local Plan.

It was moved by Councillor Brook and seconded by Councillor Roberts, and

RESOLVED:- To adopt the Barrow Borough Local Plan 2016-2031 with the main modifications listed in **Appendix 1**.

## **22 – Common Seal**

RESOLVED:- That the Council authorises the affixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

The meeting closed at 4.21 p.m.

Barrow Borough Local Plan Examination  
Schedule of Main Modifications - March 2019

APPENDIX 1

Text to be deleted is shown in ~~strikethrough~~ and new text is in **bold underlined**.

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
MM1	New Paragraph 3.4.12	50	<p><b><u>For residential developments, a high standard of amenity should be provided for future occupiers in terms of outlook, amenity, privacy, ventilation, sunlight and daylight, whilst safeguarding those attributes of adjoining residential areas.</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Outlook: ensuring that the close proximity of another building or structure does not adversely affect accommodation by distinguishing the visual enjoyment of a dwellings immediate setting or resulting in an overbearing impact.</u></b></li> <li>• <b><u>Amenity: the provision of landscaped space or other outdoor amenity surrounding dwellings usually forming private amenity space (private realm) and the landscaped frontage of development (public realm).</u></b></li> <li>• <b><u>Privacy: the protection of habitable rooms from being directly overlooked.</u></b></li> <li>• <b><u>Daylight and sunlight: the amount of natural daylight required to illuminate internal rooms and access to sunlight.</u></b></li> </ul>	N	N
MM2	New Paragraph 3.4.16	51	<p><b><u>Outlook from a principal window may also be affected where a dwelling is sited in close proximity to an incompatible feature, or treatment of the land which impairs visual amenity. Conversely outlook must be considered when siting new features or uses adjacent to existing dwellings, in order to ensure a satisfactory residential environment is achieved. Outlook onto areas such as those used for the storage of plant materials, commercial vehicles or similar potentially conflicting features is unlikely to be acceptable without the provision of a landscaped buffer zone of sufficient depth to screen them from view. Similarly it may be unacceptable to site grouped areas of residential parking immediately to the front of a dwellings principal elevation without the inclusion of a landscaped margin to provide a visual buffer.</u></b></p>	N	N

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
MM3	Policy C1 (Flood Risk & Erosion)	65	<p>The Council will support natural defence measures to protect against <b><u>all sources of flooding, including coastal, fluvial and surface water flooding</u></b> and erosion in the Borough. However, where the implementation of natural defences is not feasible or viable, the Council will support new hard defence structures.</p> <p>All new defence measures will be <del>subject to</del> <b><u>expected to meet</u></b> the following criteria:</p> <ul style="list-style-type: none"> <li>a) Measures are designed and incorporated to enhance biodiversity and be compliant with the Water Framework Directive;</li> <li>b) There will be no unacceptable harm to natural coastal processes, geodiversity and the historic environment;</li> <li>c) Opportunities are maximised to enhance the England Coast Path or other public rights of way, where the defences are situated on or adjacent to such a public right of way;</li> <li>d) The open character of the undeveloped coast is maintained, with the existing landscape character of the site respected and reinforced; and</li> <li>e) <del>Development must comply with Policy N3-</del> <b><u>The proposal complies with the relevant policies in the Development Plan.</u></b></li> </ul> <p>Developments proposed next to watercourses should be compliant with the Water Framework Directive and cause no deterioration in water body status but where possible look to improve the status to ‘good’. Development will not unacceptably encroach on or restrict access to a watercourse.</p> <p>Culverted watercourses should be restored to open channels to restore a more natural river environment unless there is an overriding reason not to do so, and no water course should be culverted unless there is an overriding need to do so.</p> <p>Vegetated buffer strips between watercourses and development will be required to protect and enhance habitat value and water quality, while ensuring access for flood defence purposes is retained. The width of the buffer will be dependent upon a number of factors, including the type of development proposed and the findings of any ecological surveys accompanying the application.</p>	N	N

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p>Measures should be implemented that deter future development, including domestic gardens, extending into the buffer.</p>		
<p><b>MM4</b></p>	<p>Policy C3b (Groundwater Protection)</p>		<p>Any proposals for new development within Groundwater Source Protection Zones (St Bees Sandstone Major Aquifer) must accord with Environment Agency guidance set out in its document titled 'Approach to Groundwater Protection: March 2017 Version 1.0', or any subsequent iteration of the guidance. Applicants with proposals in groundwater source protection zones should engage in early dialogue with United Utilities.</p> <p>New development within Groundwater Source Protection Zones will be expected to conform to the following <b><u>only be approved subject to the submission of all of the following to the satisfaction of the Local Planning Authority:</u></b></p> <p>a) Risk Assessment - a risk assessment and mitigation strategy with respect to groundwater protection will be required to manage the risk of pollution to public water supply and the water environment. The risk assessment should be based on the source-pathway-receptor methodology. It shall identify all possible contaminant sources and pathways for the life of the development and provide details of measures required to mitigate any risks to groundwater and public water supply during all phases of the development.</p> <p>b) Masterplanning – careful masterplanning is required to mitigate the risk of pollution to public water supply and the water environment. For example, open space should be designed so it is closest to the boreholes so as to minimise the potential impact on groundwater. In addition, an appropriate management regime will be secured for open space features in the groundwater protection zone.</p> <p>c) Construction Management Plan - Construction Management Plans will be required to identify the potential impacts from all construction activities on both groundwater, public water supply and surface water and identify the appropriate mitigation measures necessary to protect and prevent pollution of these waters.</p>	<p>N</p>	<p>N</p>

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			For development proposals within Groundwater Source Protection Zone 1, the highest specification pipework and design in the new sewerage system (pipework, trenches, manholes, pumping stations and attenuation features) will be required in order to avoid pollution of public water supply and the groundwater environment.		
MM5	Policy C6 (Renewable and Low Carbon Energy Proposals)	79	<p>In order to contribute towards the achievement of national renewable energy targets the Council will support development of <del>new sources of</del> renewable energy provided that:</p> <p>a) Measures are taken to avoid and where appropriate mitigate any unacceptable negative impacts of the effects on local amenity resulting from development, construction and operation of the renewable energy schemes;</p> <p>b) <del>The visual impact can be accommodated within the landscape</del> <b><u>The proposal on its own, or in combination with other development, will not unduly impact on the landscape or seascape</u></b> and the development would not give rise to an unacceptable adverse cumulative impact when considered in the context of other existing or consented installations;</p> <p><del>c) Proposals do not have an unacceptable adverse impact on geodiversity, flood risk, or heritage assets and their setting;</del></p> <p><del>d) The site is accessible by suitable routes for construction and maintenance and the development of supporting infrastructure does not in itself result in unacceptable adverse impacts, including upon other infrastructure providers;</del></p> <p><del>e) Developers have engaged with the community and local authority at an early stage prior to the formal submission of any proposals;</del></p> <p>f) <b><u>c) Large scale renewable energy developments (i.e. development that generates more than 10 MW), where appropriate make provision for direct community benefits over the period of the development. Such benefits will directly relate to the development;</u></b></p> <p><del>g) <b><u>d) The proposal complies with the relevant policies in the Development Plan.</u></b></del></p> <p><del>h) <b><u>e) For Proposals involving Wind Energy developments must also:</u></b></del></p> <p><b><u>i) the development is <u>be</u> located in a ‘suitable area’ (identified on the Proposals Map) or be for the repowering of an existing wind turbine/wind farm,</u></b></p>	Y	Y

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p><b>ii) demonstrate that consideration has been given to the issues set out in the Suitable Areas for Wind Energy Technical Document</b> and <b>iii) demonstrate that</b>, following consultation, the planning impacts identified by affected local communities have been fully addressed.</p>		
MM6	Policy C7 (Light Pollution)	80	<p>The Council will seek to minimise light pollution and applications which propose new external lighting will be expected to demonstrate that <b>each of the following</b>:</p> <p>a) The proposed artificial light has no adverse impact on the locality or                      b) <del>M</del>measures will be taken to avoid, and where appropriate mitigate, any negative impacts of the effects of new lighting on local amenity resulting from the development;                      e) <del>b</del> The proposal has no significant impact on a protected site or species e.g. located on, or adjacent to, a designated European site or where there are designated European protected species that may be affected;                      d) <del>c</del> The proposal is not in or near a protected area of dark sky or an intrinsically dark landscape where it may be desirable to minimise new light sources; and                      e) <del>d</del> The proposal has no impact on wildlife (e.g. white or ultraviolet light) when being proposed close to sensitive wildlife receptors or areas, including where the light shines on water.</p>	N	N
MM7	6.1.14-6.1.17	107	<p>The Port of Barrow <b>and surrounding area</b> has been identified as a primary regeneration opportunity within the Borough, <del>but it is surrounded by large areas of vacant and underused land and a decaying built environment.</del> <b>The area surrounding the Port of Barrow includes areas of vacant and underused land and decaying built environment.</b> In order to address this, the Council adopted the Barrow Port Area Action Plan (AAP) in 2010 to give the area a new focus and encourage economic development, infrastructure provision and environmental enhancement.</p> <p><del>Barrow's commercial port is 138 acres in size and is owned by Associated British Ports. It remains an important location for supporting shipbuilding, transporting nuclear fuels, bulk handling, natural gas extraction and other offshore activities including offshore wind farm assembly and maintenance. A number of leisure events such as</del></p>	N	N

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p>National Grand Prix Powerboat Racing have also been held on the substantial enclosed dock system and the port features a berth which can accommodate vessels up to 160m in length. <b><u>The Port of Barrow, operated by Associated British Ports, comprises Buccleuch Dock, Cavendish Dock, Devonshire Dock and Ramsden Dock, as well as adjoining port land and facilities located primarily to the north and south of Ramsden Dock, extending to circa 56 ha, excluding the water area.</u></b></p> <p>The port handles approximately 350,000 tonnes each year, 60,000 tonnes of which is woodpulp. <b><u>The Port is occupied by ABP and a range of port related tenants. It is the home of BAE Systems' submarine design and manufacturing facility and plays a key role in serving the offshore energy industry that has seen this region described as Britain's 'Energy Coast'. The A590 connects the Port to the M6, with a direct connection to the national rail network also available at the Port.</u></b></p> <p>The Port of Barrow is key to the operation of both the advanced manufacturing and energy sectors. The role of the Port of Barrow as a short sea shipping port is expected to increase going forward. It is also expected to play an important role in delivering the new generation of Dreadnought Class submarines to carry the UK's independent nuclear deterrent, and £575m investment is taking place at the shipyard to deliver this programme. The Port is also expected to play an important role in delivering the proposed new Moorside Nuclear Power Station adjacent to Sellafield and <b><u>the importation of materials and equipment through the port anticipated in connection with</u></b> National Grid's North West Coast Connections Project to service the proposed new Moorside Nuclear Power Station. <b><u>The Port of Barrow handles around 300,000 tonnes each year and specialises in short sea shipping with a variety of specialist cargos and a range of bulk aggregates handled in recent years. More specifically, the main operations at the Port include the following:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Dry bulks and forest products</u></b></li> <li>• <b><u>Liquid bulks</u></b></li> <li>• <b><u>Offshore wind, oil, and gas energy</u></b></li> </ul>		

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<ul style="list-style-type: none"> <li>• <b><u>Passengers and cruises</u></b></li> <li>• <b><u>Specialised facilities</u></b></li> </ul>		
MM8	6.1.18	108	Land at the Port of Barrow with existing, or the potential to create, direct deep water access to the Walney Channel is of increasing strategic importance, particularly in connection with offshore wind farm developments. Demand for the use and development of the land within the Port of Barrow for port and energy related uses is likely to remain high in the short, medium and potentially the longer term, particularly for the land fronting the Walney Channel. <b><u>The Port of Barrow is well placed to assist with the proposed significant future growth in renewable and low carbon energy technologies in West Cumbria. This could include facilitating the import of raw materials to be used for on shore energy generation (both within and outside the Port), as well as supporting off shore energy generation e.g. development of Operation and Maintenance and Construction bases for these at the Port.</u></b>	N	N
MM9	6.1.19	108	Policy BP8 of the AAP supports <del>t</del> The ongoing operation and development of the commercial port <b><u>Port of Barrow (identified as Port Area on the Proposals Map) and the regeneration of the mixed use area surrounding it is supported by Policy P1 below and other relevant policies in the Development Plan in order to ensure future development proposals</u></b> by ensuring that development proposals do not impede the operational requirements or prejudice the economic viability of the port <b><u>Port of Barrow</u></b> and <b><u>support the wider strategic objectives for the area surrounding it</u></b> by protecting current and future port operations by safeguarding port related employment land as identified on the AAP Proposals Map.	N	N
MM10	6.1.20 (formerly 6.1.21)	108	The AAP will be reviewed following the adoption of the Local Plan and an Action Plan Update will be produced. <b><u>The Council will aim to commence a review of the Barrow Port Area Action Plan within 12 months of the adoption of the Local Plan, working in partnership with ABP, port tenants and other public and private sector partners an update will be produced.</u></b>	N	N
MM11	New Policy	108	<b><u>Policy P1: The Port of Barrow</u></b>	Y	Y

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
	(Policy P1 – The Port of Barrow)		<p><b><u>Within the Port Area identified on the Proposals Map, development proposals for port and port related use, including those linked to the ‘Energy Coast’, will be supported and where appropriate approved by the Council if the submitted scheme accords with other relevant policies in the Development Plan, and can pass the tests of the Habitat Regulations.</u></b></p> <p><b><u>Areas that benefit from existing or potential access from deep water will be protected for port and port related uses.</u></b></p> <p><b><u>Any proposals for new development on land in close proximity to the Port Area will be required to fully assess the potential impact on the Port of the proposed use and where necessary, provide mitigation as part of the new development to ensure that there is no unacceptable impact on the Port.</u></b></p>		
MM12	Policy EC1, Title	115	Waterfront Business Park Strategic Employment Opportunity Area and the Port of Barrow (see proposals map)	N	N
MM13	Policy EC1 (Waterfront Business Park Strategic Employment Opportunity Area)	115	<p>The Waterfront Business Park, identified as part of the wider Barrow Waterfront regeneration area, is an employment site of regional significance suitable for advanced manufacturing and supply chain growth. <del>In addition, proposals seeking to expand the port and its role in supporting the development of the ‘Energy Coast’ will be supported subject to proposals meeting the criteria set out in the Barrow Port Action Area Plan Document (2010) as periodically reviewed.</del></p> <p><b><u>Development should contribute positively to a high quality employment location and will be assessed against other relevant policies in the Development Plan.</u></b></p>	N	N
MM14	Paragraph 6.3.14	115	<p><del>The Employment Land Review (November 2017) proposes that a minimum of 19.4 ha of new employment land is planned for between 2016 and 2031.</del> <b><u>The Employment Land Review (Nov 2017) proposes that a minimum of 19.4 ha of new employment land is planned for between 2016 and 2031.</u></b> The Study splits this requirement as follows.</p>	N	N
MM15	Table 5	116	Use Class      Total Floorspace      Total Area	N	N



Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p><b><u>network;</u></b>                      e) <b><u>f)</u></b> The site has been designed to promote user accessibility by walking, cycling and public transport;                      f) <b><u>g)</u></b> The layout of the site has suitable space for landscaping, parking (including for large vehicles where appropriate), loading and unloading and any other operational requirements, and responds to natural drainage flow patterns;                      g) <b><u>h)</u></b> <del>The proposals enhance actual or perceived community safety</del>  <b><u>Development must create safe and secure environments that minimise opportunities for crime and promote community safety;</u></b>                      h) <b><u>i)</u></b> The development is sustainable in its energy usage, environmental impact, waste management, flood risk and transport implications;                      i) <b><u>j)</u></b> Adequate protection of groundwater from pollution from the storage, handling or use of chemicals can be demonstrated to the satisfaction of the Environment Agency <b><u>Local Planning Authority;</u></b> especially on sites within the St. Bees Sandstone Major Aquifer as shown on the Proposals Map;                      j) <b><u>k)</u></b> The proposal does not use the best and most versatile agricultural land (grades 3a and above), <del>or impact unduly on the viability or functionality of farms</del>  <b><u>unless it is demonstrated that the loss is outweighed by other planning considerations;</u></b>  <b><u>l) The proposal complies with the relevant policies in the Development Plan; and</u></b>                      l) <del>The proposal accords with the criteria set out in the policies within the Development Strategy Chapter, specifically those relating to sustainable development and design;</del>                      m) <del>The proposal does not cause unacceptable harm to heritage assets and their setting;</del>                      m) <b><u>m)</u></b> The proposal should make effective use of previously developed land where possible.; and                      o) <del>The development must comply with Policy N3.</del></p> <p>There may also be scope for the following types of uses to be accommodated where they meet the criteria above: Industrial/commercial training facilities, specialised</p>		

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p><del>leisure uses which cannot be accommodated centrally because of their scale or operational requirements/impacts and small scale ancillary facilities which support the functioning of the employment area, such as toilet facilities for drivers.</del></p> <p>Trade counters and retailing from employment premises will be restricted to those which are ancillary for the main operation of the B1/B2/B8 business. Where the <b>settlement development</b> cordon directly adjoins a neighbouring Local Planning Authority (LPA), the adjoining LPA’s planning policies will apply on land within their boundary.</p>		
MM18	Policy EC4 (Loss of Employment Land and Allocated Employment Sites)	124	<p>In determining planning applications for non-employment uses which involve the loss of land and/or buildings which are either identified, currently used or were last used for industrial, business, office or other employment uses (B1, B2, B8), developers will be required to provide a statement to the satisfaction of the Local Planning Authority demonstrating that:</p> <p>a) There is no demand for land/buildings on the site for employment purposes, including commercial evidence as to how the site has been marketed over the previous 12 months;</p> <p>b) Interventions to improve the attractiveness of the site for employment uses are not feasible;</p> <p>c) <del>There is a relative need for the alternative proposed use in this locality; and</del></p> <p>d) <del>The proposed redevelopment would not compromise the primary employment function of the locality or the operations of neighbouring users.</del></p> <p>This policy does not apply to sites which are allocated for other uses in the Development Plan.</p>	N	N
MM19	Policy EC7 (Energy Uses Opportunity Area)	126	<p>The area identified on the Proposals Map around <b>and including</b> the North and South Morecambe Gas Terminal and former <b>Roosecote Power Station</b> is considered to have specific potential and suitability for uses related to <b>and supporting management of the exploration, production</b> generation and transmission of energy.</p>	Y	Y

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<b>Existing</b> energy industry <b>and related</b> development will be <b>protected. New energy industry and related development will be</b> encouraged in this area subject to meeting the criteria in Policy EC3 and the requirements of any accompanying environmental assessments.		
MM20	Policy EC8 (Economic Diversification – Tourism)	128	<p>The Borough’s tourism offer will be developed in a sustainable and competitive manner, to enhance its role as a high quality tourism destination. The Local Plan supports the creation, enhancement and expansion of tourist attractions and tourist infrastructure, in order to attract new visitors from outside the area. Development should be of an appropriate scale located where the environment and infrastructure can accommodate the visitor impact, and should not result in unacceptable harm to environmental assets. This will be achieved by the following measures:</p> <p>a) Ensuring that development does not cause unacceptable levels of disturbance to nearby residents;</p> <p>b) Ensuring that development does not cause unacceptable levels of disturbance or harm to sites designated for their natural or geological importance, other habitats and natural features;</p> <p>c) Ensuring that suitable facilities are provided on site to accommodate all visitors including parking and public toilet provision;</p> <p>d) Ensuring that developments are in locations capable of being accessible by means other than the private car unless it relies on a specific geographical resource. Contributions may be required from the developer to improve accessibility where possible; and</p> <p>e) Ensuring that development does not cause unacceptable levels of harm to heritage assets and their setting.</p> <p><b>b) Ensuring the proposal complies with the relevant policies in the Development Plan.</b></p>	N	N
MM21	Policy EC9 (Caravan and	129	Touring caravan and camping sites and proposals for permanent caravan sites will be permitted provided that they meet all of the following criteria:	N	N

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
	Camping Sites)		<p>a) Suitable access is available from primary or district distributor roads;</p> <p><del>b) The proposal would not result in harmful additional traffic generation or pose a threat to highway safety;</del></p> <p><del>c) The landscape can absorb the proposal without detracting from its overall character;</del></p> <p><b>b)</b> The proposal would not result in unacceptable nuisance to sensitive neighbouring uses in terms of noise or traffic;</p> <p><del>d) There would be no unacceptable harm to areas of importance for nature conservation;</del></p> <p><del>f) There would be no unacceptable harm to heritage assets or their setting;</del></p> <p><b>c)</b> Sites are connected to the mains foul sewer where practicable. Where it is demonstrated that this is not practicable then an appropriate non-mains drainage treatment system must be provided;</p> <p><b>d)</b> The area is not at risk of flooding;</p> <p><b>e)</b> Proposals for permanent caravan sites will be expected to include on-site facilities providing clean water, a sanitary disposal unit and adequate fire protection equipment; <del>and</del></p> <p><b>f)</b> Any ancillary buildings, such as shower blocks, toilets or reception buildings are sensitively located within the site and are of an appropriate design, scale and materials; <b>and</b></p> <p><b>g) <u>The proposal complies with the relevant policies in the Development Plan</u></b></p>		
<b>MM22</b>	Policy EC11 (Catering Holiday Accommodation)	130	<p>Proposals for new self catering holiday accommodation, or extensions of existing units, will be approved within the <del>urban boundaries</del> <b>built-up area</b> of Barrow and Dalton and the development cordons identified, providing the design, siting, layout and access are satisfactory. Conditions will be attached to any planning permission to ensure that letting is on a short term basis.</p> <p>In urban fringe or rural areas, proposals for the conversion of existing buildings to self catering accommodation will be approved where they meet all of the following criteria:</p>	Y	Y

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p>a) The building is structurally sound and capable of conversion without major rebuilding, extension or modification to the existing structure;</p> <p>b) The building is served by a satisfactory access;</p> <p>c) Services are readily available on site;</p> <p>d) The buildings are well related to existing buildings or uses on the site where appropriate;</p> <p>e) The number of units is appropriate to its surroundings;</p> <p>f) <del>The proposal will not result in unacceptable harm to landscape, nature conservation or heritage assets and their setting; and</del></p> <p><b>f) The proposal will not have an adverse impact on local amenities by virtue of noise and disturbance; and</b></p> <p><b>g) <u>The proposal complies with the relevant policies in the Development Plan</u></b></p> <p>New build self-catering holiday accommodation within urban fringe or rural areas will be accepted where it meets criteria b-g above.</p>		
MM23	Policy EC12 (Farm Diversification)	131	<p>Farm diversification schemes that would create quiet recreation and small scale, sensitively designed visitor attractions and accommodation in the Borough’s countryside will be encouraged where they meet all of the following criteria:</p> <p><del>a) They do not harm the character of the open countryside, and the existing landscape character of the site is respected and reinforced;</del></p> <p><del>b) There is no unacceptable impact on either the natural or built environment;</del></p> <p><del>c) There is no unacceptable harm to heritage assets and their setting;</del></p> <p><del>d) There is sufficient infrastructure to accommodate them; and</del></p> <p><b>a) <u>The proposal complies with the relevant policies in the Development Plan and</u></b></p> <p><b>b) The proposal will not have an adverse impact on local amenities by virtue of noise and disturbance.</b></p> <p>Developments which promote new walking and cycling routes including long-distance routes and linkages to national networks will be particularly welcomed, as will be those</p>	N	N

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			which make use of existing suitable buildings.		
<b>MM24</b>	Figure 13	138	Updated in line with the Barrow Borough Local Plan Housing Trajectory 2018. See Appendix A.	N	N
<b>MM25</b>	Policy H1 (Annual Housing Requirement)	140	<p>Planning permission will be granted for housing proposals that will deliver the housing allocations set out in this Plan and contribute to achieving an annual average Borough-wide housing target of at least 119 net additional dwellings per year over the Plan period 2016/17 to 2030/31. This equates to an overall housing requirement over the Plan period of at least <del>2264</del> <b>1785</b> net additional dwellings.</p> <p>Any unallocated sites which come forward for development which would prejudice the delivery of this strategy will be resisted. In bringing forward allocations, developers must comply with the policies within this Local Plan and must help deliver sustainable communities.</p> <p>When calculating the 5 year housing requirement, any shortfall against this figure since the start of the Plan period will be added, along with a <b>5% or</b> 20% buffer brought forward from later in the Plan period where appropriate as required by the NPPF.</p> <p>Housing delivery will be monitored closely and if the number of houses built is not as expected, interventions will be sought, which may include bringing forward additional allocations (see Policy H10 and its supporting text).</p>	N	N
<b>MM26</b>	Table 7	145	Delete site SHL013b and associated information from the table.	N	N
<b>MM27</b>	Table 7	145	Delete site REC54 and associated information from the table.	N	N
<b>MM28</b>	Policy H5 (Residential Development in the Open Countryside)	151	New housing in the open countryside will only be permitted where the Council is satisfied that the proposal meets specific local needs, including provision for rural workers, replacement dwellings, temporary accommodation to support a new rural enterprise and conversions. Applications will require supporting evidence prepared by a suitably qualified person to justify the need for such housing. Development must accord with relevant Local Plan Policies regarding landscape and biodiversity and the principles set out in the Council's Green Infrastructure Strategy.	N	N

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			<p>Rural Workers Dwellings</p> <p>1) Proposals for new-build rural workers dwellings in the open countryside will only be permitted where the dwelling is required to meet the proven essential needs of a rural worker and the following criteria are met:</p> <p>a) The business requires the permanent attendance of a worker on site;</p> <p>b) The need cannot be met by any existing dwelling or other accommodation at the business or in the general locality;</p> <p>c) Audited accounts from the previous three years show that the business is financially sound and has an evidenced <b>a reasonable</b> prospect of remaining so;</p> <p>d) The size of the dwelling is appropriate to the need, the design is appropriate to the landscape, it is located adjacent to any existing buildings and uses the existing access; and</p> <p>e) A planning condition is attached to ensure that occupancy of the dwelling(s) is confined to rural workers.</p> <p>Replacement Dwellings</p> <p>2) <del>The replacement of existing dwellings in the countryside will only be permitted where the replacement dwelling will make a positive visual contribution to the rural environment. Replacement dwellings will not be permitted where:</del></p> <p>a) <del>The existing dwelling is a heritage asset, contributes to the setting of other heritage assets or makes a positive contribution to the character of the countryside; or</del></p> <p>b) <del>The scale of the replacement dwelling does not match the dwelling that it is proposed to replace; or</del></p> <p>c) <del>The existing dwelling is derelict (i.e. incapable of being re-inhabited without carrying out works requiring planning permission); or</del></p> <p>d) <del>The existing dwelling is the habitat of wildlife species protected by law whereby expert advice must be sought to establish an appropriate course of action.</del></p>		

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			<p><b><u>2) The replacement of existing dwellings in the countryside will only be permitted where all of the following criteria are met:</u></b></p> <ul style="list-style-type: none"> <li>a) <b><u>The replacement dwelling makes a positive visual contribution to the rural environment.</u></b></li> <li>b) <b><u>The scale of the replacement dwelling matches the existing dwelling.</u></b></li> <li>c) <b><u>The existing dwelling is not derelict (i.e. incapable of being re-inhabited without carrying out works requiring planning consent).</u></b></li> <li>d) <b><u>Expert advice has been sought and an appropriate course of action has been agreed in cases where the existing dwelling provides habitat to wildlife species protected by law.</u></b></li> </ul> <p><b><u>The demolition and replacement of dwellings will not be permitted where the existing dwelling is a heritage asset, contributes to the setting of other heritage assets or makes a positive contribution to the character of the countryside even in cases where the criteria listed above can be met.</u></b></p> <p>Temporary Accommodation</p> <p>3) Accommodation that is required in relation to a new rural enterprise, such as a mobile home will only be approved on a temporary basis, subject to not causing an undue visual impact on the surrounding countryside or when viewed from a public right of way.</p> <p>Conversions</p> <p>4) Conversion of redundant or disused buildings will be permitted provided that <b><u>each of the following criteria is satisfied:</u></b></p> <ul style="list-style-type: none"> <li>a) The application is accompanied by evidence that the building is structurally sound and capable of conversion without substantial rebuilding work or extension;</li> </ul>		

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			b) The development would lead to an enhancement of the immediate setting of the building; c) The development is of a high standard of design appropriate to the character of the host building and the open countryside location; d) The development would be able to access the road network without the need to construct access roads, the nature of which would have an unacceptable impact on the landscape; e) Any ancillary buildings are appropriate in scale, design, materials and siting and can be located within the curtilage of the site without encroaching into the open countryside; and f) Any external amenity space is appropriate in size, scale and character to serve the proposed dwelling and its landscaping and boundary treatments are appropriate to the rural setting.		
MM29	Policy H7 Title	154	Housing Development on Windfall Sites	N	N
MM30	Policy H7 (Housing Development)	154	Applications for residential development on windfall sites (i.e. sites that are not allocated in the Local Plan) will be permitted where they satisfy all of the following criteria:  a) The site is located within or adjoining an existing urban area <b>the built up areas of Barrow and Dalton</b> or within a <b>development</b> cordon village identified in Policy H4; b) Site planning, layout and servicing arrangements are developed comprehensively; c) Buildings are well designed in terms of siting, grouping, scale, orientation, detailing, external finishes, security and landscaping in response to the form, scale, character, environmental quality and appearance of the site and the surrounding area; d) An acceptable standard of amenity is created for future residents of the property in terms of sunlighting, daylighting, privacy, outlook, noise and ventilation; e) The site is served by a satisfactory access that would not impact unduly on the highway network;	Y	Y

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			<p>f) The site has been designed to promote accessibility by walking, cycling and public transport, as opposed to the private car;</p> <p>g) The development is sustainable in its energy usage, environmental impact, drainage, waste management, transport implications and is not at risk of flooding;</p> <p>h) The capacity of the current and proposed infrastructure to serve the development is adequate taking into account committed and planned housing development;</p> <p>i) Where spare infrastructure capacity is not available, the site has the ability to provide for the infrastructure requirements it generates, subject to criterion f);</p> <p>j) Within rural settlements the applicant will be expected to demonstrate how the development will enhance or maintain the vitality of the rural community where the housing is proposed;</p> <p>k) Where the site is located on the edge of Barrow and Dalton, the applicant will be required to demonstrate how the development integrates within existing landscape features and is physically linked to the settlement and does not lead to an unacceptable intrusion into the open countryside or would result in the visual or physical coalescence of settlements;</p> <p>l) The proposal will not harm the historic environment, heritage assets or their setting;</p> <p>m) There would be no unacceptable effects on the amenities and living conditions of surrounding properties from overlooking, loss of light, the overbearing nature of the proposal or an unacceptable increase in on-street parking; and</p> <p>n) The development must comply with Policy N3 and the design principles set out in the Development Strategy chapter should be followed.</p> <p>The site should make effective use of previously developed land where possible.</p>		
<b>MM31</b>	Policy H9 (Housing Density)	157	<p>Developers can determine the most appropriate density on a site by site basis, providing that the scheme meets the design principles set out in this Plan and is appropriate to the character of the location of the development in negotiation with the planning authority.</p> <p>Consideration should also be given to housing needs identified in the most up-to-date</p>	N	N

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			Strategic Housing Market Assessment when determining the appropriate density. This will allow a range of densities to be developed and applied to best suit the character and requirements of different parts of the Borough and ensure sites come forward in a timely manner. <b><u>Variations in density will be supported on larger sites in order to create distinctive character areas.</u></b>		
MM32	New paragraph 7.9.5	158	<b><u>Under performance in a single year is unlikely to require immediate intervention, whereas persistent under-delivery would require a more comprehensive assessment, particularly where there are likely to be adverse implications for the 5 year supply of deliverable housing sites and/or the longer term delivery of the full housing requirement over the plan period. Table 11 of the Local Plan identifies the actions that will be taken (interventions) and the triggers for taking those actions.</u></b>	N	N
MM33	Policy H10 (Housing Delivery)	158	Policy H10: Housing Delivery Housing delivery will be monitored and if the number of houses built is not meeting the targets set, interventions will be sought including bringing forward additional allocations.	Y	N

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MM34	New paragraphs 7.9.6-7.9.7 & Sub title	158	<p><b><u>Empty Homes</u></b></p> <p><b><u>Empty property can blight otherwise attractive neighbourhoods, and can attract anti-social behaviour, such as fly tipping and drug taking. Empty properties are also a wasted resource that could in other circumstances be providing homes for people who need them. Bringing empty homes back into use is a sustainable way of increasing the overall supply of housing and reducing blight on neighbourhoods.</u></b></p> <p><b><u>The production of an Empty Homes Strategy would set a clear direction for empty homes work in the Borough. The Council will explore mechanisms for increasing the number of empty homes being brought back into use, including maximising innovative funding opportunities; directing resources to multi-agency groups whose remit includes tackling empty properties; and utilising enforcement options.</u></b></p>	N	N
MM35	New Policy H10 (Empty Homes)	158	<p><b><u>The Council will maximise the use of the existing housing stock by working with developers and partners through the production of an Empty Homes Strategy to increase the number of empty homes being brought back into use.</u></b></p>	Y	N
MM36	Policy H14 (Affordable Housing)	164	<p>Delivery of affordable housing, including Rent to Buy homes, will be supported where the proposal meets national and local policy. Proposals for housing development will be assessed according to how well they meet the identified needs and aspirations of the Borough’s housing market area as set out in the most up-to-date Strategic Housing Market Assessment and/or any more recent evidence of need. <del>10% of dwellings on sites of 10 units or over must be affordable as defined by the NPPF (or any document which replaces it).</del> <b><u>It is expected that 10% of dwellings on sites of 10 units or over should be affordable (as defined by the NPPF (or any document which replaces it). Alternatively contributions to the provision of affordable</u></b></p>	N	N

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			<p><b><u>units off-site will be considered where justified. On and off site provision will be secured through a Section 106 Agreement.</u></b> Tenure split must reflect that stated as required in the latest Strategic Housing Market Assessment where possible.</p> <p>A lower proportion of affordable housing, or an alternative tenure split, may be permitted where it can be clearly demonstrated by way of a financial appraisal that the development would not otherwise be financially viable <b><u>either due to this requirement or due to the cumulative impact of this requirement and other required contributions.</u></b> Early dialogue with the Council on this matter is essential. It is not acceptable to sub-divide a site and purposely design a scheme to avoid making affordable housing contributions.</p>		
MM37	Paragraph 7.13.4	165	<p>The Gypsy and Traveller Assessment highlights the difficulty of accessing the Schneider Road site (see note attached to Table 6.1, page 43 and paragraph 10.22 of the Assessment) and therefore the difficulty of accurately assessing current levels of occupation of the site. This makes it difficult to assess the existing demand and future need in the Borough. The recommended pitch requirements, set out in the Gypsy and Traveller Assessment, are based on existing pitch occupation, as recorded in April/May 2013, for both authorised and unauthorised sites. <del>It is prudent to adopt a cautious approach to the recommendations. There are questions regarding the future availability of the site therefore alternative sites need to be identified.</del> <b><u>Given that there are uncertainties over the future availability of the Schneider Road site and the fact that the Assessment pre-dates current national guidance on gypsy and traveller accommodation, the Council has made a commitment to produce an updated Gypsy and Traveller Assessment (GTAA) within 12 months of the adoption of the Local Plan and to commence the production of a Gypsy and Traveller DPD immediately after production of the GTAA. The Gypsy and Traveller DPD will identify demand for pitches and list sites suitable for gypsy and traveller pitches to meet the identified demand. Applications for pitches on identified sites must meet the criteria listed in Policy H15.</u></b></p>	N	N
MM38	Paragraph	165	Further monitoring of the occupation of the Schneider Road site and the broader	N	N

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	7.13.5		<del>demand for permanent and transit pitches is considered sensible. Therefore, an interim policy committing the Council to ensuring that a site, sufficiently large enough to accommodate at least the first five year requirement identified by the assessment is proposed. This will allow the Council to address the identified need, as set out in the Gypsy and Traveller Assessment, and monitor demand over the first five years of the Plan, with a view to reassessing the policy, through either an SPD document or a replacement policy, as necessary.</del> <b><u>Policy H15 also applies to applications for gypsy and traveller pitches, on unidentified sites, transit or temporary sites.</u></b>		
MM39	Paragraph 7.13.6	166	The Council adheres to a Cumbria wide, ‘unauthorised encampment protocol’, which applies to all unauthorised encampments but focuses on the travelling community. The protocol was set up to ensure that Gypsy and Travellers were suitably accommodated and had equitable access to local services. <del>Ensuring that the Council have a suitable site available for Gypsy and Travellers travelling into the Borough will strengthen the approach set out in the protocol document and adds some certainty prior to the assessment of monitoring data in five years’ time.</del> <b><u>The production of a Gypsy &amp; Traveller DPD will strengthen the approach set out in the protocol.</u></b>	N	N
MM40	Policy H15 (Gypsy and Traveller Accommodation)	166	<del>The following site at Schneider Road, Barrow in Furness (shown in Appendix H) is allocated for and will provide 8 permanent pitches for the accommodation of gypsy and travellers.</del>  <del>Where an unallocated, transit or temporary site is proposed, the site must:</del> <b><u>Applications for gypsy and traveller accommodation, either permanent, transit or temporary pitches, must meet all of the following criteria:</u></b>  a) Be accessible to shops, schools, community and health facilities by public transport, on foot or by cycle; b) Offer safe and convenient pedestrian, vehicular access and parking without unacceptable impact on highway safety; c) Be capable of being provided with on-site services for water supply, power, drainage, sewage disposal and waste disposal facilities;	N	N

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			<p>d) Be well laid out and carefully designed;</p> <p>e) Not have unacceptable adverse impact upon the residential amenity of those on neighbouring sites by way of the loss of sunlight, daylight, outlook and privacy;</p> <p>f) Not unacceptably harm the visual amenities of the area and includes adequate planting and landscaping where necessary;</p> <p>g) <del>Not cause harm to natural and/or heritage assets that cannot be mitigated and/or compensated; and</del></p> <p><b>g) Not be located in areas at high risk of flooding or unstable land; <u>and</u></b></p> <p><b><u>h) Comply with the relevant policies in the Development Plan.</u></b></p>		
MM41	Vision for Dalton Town Centre	183	Dalton will develop its role as a secondary centre to Barrow by continuing to provide shops and services within the town centre <b><u>proportionate to its position in the Borough’s retail hierarchy, to serve</u></b> the town and the immediate rural catchment.	N	N
MM42	Paragraph 8.5.3	187	Where applicants can satisfactorily demonstrate that the use cannot be located in the primary shopping area, then edge of centre sites may be considered next. In terms of retail, the ‘edge of centre’ is defined in the NPPF as a location within 300 metres of the primary shopping area boundary. <del>The location of the identified edge of centre sites are shown in Appendix I. Note that this appendix shows all the edge of centre sites (i.e. including other main town centre uses), rather than solely the edge of centre retail sites.</del>	N	N
MM43	Paragraph 8.6.6	191	<p>The sequential approach is also appropriate to Dalton. Sequential tests submitted as part of an application must accord with the NPPF Guidance on need, impact and the sequential approach or any guidance replacing it.</p> <p><b><u>When carrying out the sequential test in order to justify an out of centre location in Dalton, consideration must be given to whether there are sequentially preferable sites within neighbouring Barrow.</u></b></p>	N	N
MM44	Policy R7 (Sequential Test for new Retail Developments in	191	<p>New retail development will be permitted in Dalton Town Centre. <del>An out of centre location will only be permitted where clear and detailed justification that a sequentially preferable location is unfeasible is provided by the applicant and accepted by the Local Authority. Where development</del></p>	N	N

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	Dalton, including proposals which remove restrictive goods conditions on existing units)		<p>Where retail development cannot be accommodated within the <b>Dalton</b> town centre <b><u>an alternative location must be clearly justified through a detailed sequential test carried out by the applicant which conforms to national policy and guidance.</u></b> and planning applications for out of centre retail development are clearly justified, preference will be given to accessible sites that are well connected to the town centre.</p> <p>Proposals for retail uses in out of centre locations must meet a specific local need and must not prejudice the vitality and / or viability of the town centre as a whole.</p> <p>Proposals for retail uses must be situated in a location which is, or can be made accessible, by a range of means of transport other than the private car and which will not add excessively to the need to travel by private car.</p> <p><b><u>Through the sequential test, the following alternative locations should be considered in order of preference, taking into account the hierarchy of centres in the Borough:</u></b></p> <ul style="list-style-type: none"> <li>- <b><u>Barrow Primary Shopping Area</u></b></li> <li>- <b><u>Barrow Edge of Centre</u></b></li> <li>- <b><u>Out of Centre locations</u></b></li> </ul> <p><b><u>An out of centre location will only be acceptable if there are no sequentially preferable locations available, or likely to become available, providing that the proposal meets all other relevant Development Plan policies. Preference will be given to accessible sites which are well connected to the town centre and where appropriate the applicant will be required to enter into a suitable legal agreement, such as a Section 106 or 278 agreement to provide necessary access and linkages.</u></b></p> <p><b><u>Applications for the removal of existing goods restrictions on units outside Dalton town centre must also comply with this policy.</u></b></p>		

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MM45	Policy R9	192	<p>Applications for development which creates new retail floorspace over 500 sq.m gross (including conversions) and/or proposals to remove goods restrictions on units over that size outside the Town Centre must be accompanied by a Retail Impact Assessment <b><u>carried out to the standards set within national policy guidance.</u></b></p> <p>Applications will be refused if the development /alteration would prejudice the vitality and/or viability of the Town Centre <del>as a whole</del> <b><u>or the wider retail catchment, including other centres higher up in the retail hierarchy.</u></b></p>	N	N
MM46	Policy R13 (Taxi Offices)	197	<p>Planning applications for the use of non-residential premises for the control and administration of hackney carriages or private hire vehicles will be permitted providing:</p> <p>a) <del>The site is within close proximity to a town centre, local centre or major leisure facility;</del></p> <p>b) <b><u>a) The site is not within a wholly residential area and</u></b> the impact upon residential dwellings within the vicinity of the site is considered acceptable, particularly in terms of noise and traffic;</p> <p>c) <b><u>b)</u></b> The local highway network can support the additional traffic which will be generated by the use; and</p> <p>d) There is adequate off-street parking available within close proximity to the site ensuring all vehicles can be operated from the base.</p>	N	N
MM47	Policy R15 (The Location of Hot Food Takeaways)	199	<p>Applications for hot food takeaways, including those which involve the relaxation of opening hours, will be permitted where:</p> <p>a) They are located within the urban boundaries of Barrow or Dalton or are within a <del>Cordon Village</del> <b><u>Development Cordon</u></b> identified in Policy H4;</p> <p>b) <del>There is no adjoining purely residential use including on upper floors of the property;</del></p> <p>c) <b><u>b)</u></b> The applicant submits evidence to the Council's agreement to demonstrate that there will be no adverse impact upon <del>the local environmental</del> <b><u>residential</u></b> amenities by reason of noise, odour, litter, waste disposal, traffic and parking; and</p>	N	N

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			<p>d) <b>c)</b> Full details are submitted at application stage of any extraction equipment in order that the visual implications can be fully assessed. This is of particular importance if any heritage assets or their setting are affected which may require additional detail.</p> <p>Grease traps will be required where necessary.</p>		
MM48	Policy HE3 (Listed Buildings)	211	<p>Proposals for works to listed buildings, including alterations, extensions or change of use and development affecting setting should not cause unacceptable harm to its significance, including those elements which contribute to their special architectural or historic interest, and setting. Opportunities to enhance and better reveal their significance will be supported.</p> <p><b><u>Substantial harm to or loss of, a grade II listed building should be exceptional. Substantial harm to, or loss of, grade I and II* listed buildings should be wholly exceptional.</u></b></p> <p>Proposals which involve substantial harm to, or loss of, a listed building including to its setting, <del>will only be permitted in exceptional circumstances where it can be demonstrated that</del> <b><u>will be refused unless it can be demonstrated that the substantial harm or loss is necessary to achieve substantial benefits that outweigh that harm or loss, or all of the following apply:</u></b></p> <ul style="list-style-type: none"> <li>a) The nature of the heritage asset prevents all reasonable uses of the site;</li> <li>b) That no viable use of the heritage asset itself can be found in the medium term through appropriate marketing that will enable its conservation;</li> <li>c) That conservation through grant-funding or some form of charitable or public ownership is demonstrably not possible; and</li> <li>d) The harm or loss is outweighed by the benefit of bringing the site back into use.</li> </ul> <p><b><u>Where a development proposal will lead to less than substantial harm to the significance of a designated heritage asset, this harm should be weighted</u></b></p>	N	N

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			<b><u>against the public benefits of the proposal, including securing its optimum viable use.</u></b>		
MM49	Policy HE5 (Demolition in a Conservation Area)	213	<p>Proposals for the demolition of a building in a Conservation Area must demonstrate one of the following criteria:</p> <p>a) It is unrealistic for the building to continue in its existing use and a suitable alternative use cannot be found; or</p> <p>b) The building is in poor structural condition and the cost of repairing and maintaining it would be disproportionate to its importance and value; or</p> <p>c) The demolition would preserve or enhance the character or appearance of the Conservation Area.</p> <p>Proposals for the demolition or substantial loss of a building which makes a positive contribution to the special character and appearance of a conservation area will not be permitted. <del>Demolition or other substantial loss will only be permitted where</del> <b><u>unless</u></b> it can be demonstrated that the tests in national <b><u>planning</u></b> policy can be met.</p>	N	N
MM50	Paragraph 10.3.9 (new paragraph)	223	<b><u>The inclusion of food growing opportunities in new developments however can extend beyond the conventional provision of gardens and allotments. It could include the creative use of roofs, walls and balconies where external space is limited, and landscaping with productive plants that produce fruit, seeds or nuts rather than ornamental trees and shrubs. Green roofs, for example could accommodate both growing beds and greenhouses where structurally suitable. Where provided, the identified space for food growing may be secured through planning condition or a Section 106 agreement.</u></b>	N	N
MM51	Policy N2 (Safeguarding and Improving Soils)	223	Where appropriate, new development will be expected to safeguard and improve soils that are situated on the site. <b><u>Where appropriate</u></b> applicants for new development will be required to submit a Soil Resource Survey which identifies the quality, characteristics and distribution of the soils on the site. This should be followed by a Soil Resource Plan which sets out how the soils will be managed sustainably during	N	N

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			<p>construction.</p> <p>Developers are encouraged to include areas within residential development that provide suitable conditions for food growing. Such areas should be integrated into the development, taking account of the need for a reliable water supply, shelter and adequate access, and should provide suitable soil quality and depth. Alternatively, proposals for improvements to nearby allotments will be considered.</p>		
MM52	Policy N3 (Protecting Biodiversity and Geodiversity)	238	<p>The Council will support development which maintains, protects and enhances biodiversity across the Borough. Proposals for new development should <del>protect, maintain and enhance the quality of biodiversity habitat and</del> <b>minimise impacts on biodiversity and provide net gains in biodiversity where possible. Proposals will be expected to</b> improve access to important biodiversity areas, and will be required to show full details of measures to achieve this in the form of a suitable Management Plan. Consideration must be given to <del>the relevant Supplementary Planning Guidance.</del> <b>the Council’s Biodiversity and Development Supplementary Planning Document (SPD) and any other relevant guidance.</b></p> <p>Designated biodiversity and geodiversity sites</p> <p>There is a presumption in favour of the preservation and enhancement of sites of international and national importance. Development proposals that would cause a direct or indirect adverse effect on any site of international or national importance, including its qualifying habitats and species will only be permitted where the Council and relevant partner organisations are satisfied that:</p> <ul style="list-style-type: none"> <li><del>The development cannot be located on an alternative site with less harmful impacts and</del> <b>The adverse effect cannot be avoided (for example through locating the development on an alternative site); and</b></li> <li>Any adverse impacts can be mitigated for example through appropriate habitat creation, restoration or enhancement on site or in another appropriate location, in agreement with the Council and relevant partner organisations, via planning</li> </ul>	N	N

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			<p>conditions, agreements or obligations.</p> <p>Where mitigation is not possible or viable or where there would still be significant residual harm following mitigation, compensation measures should be made to provide an area of equivalent or greater biodiversity value. Compensation should be secured through planning conditions or planning obligations.</p> <p>Special compensation considerations apply in the case of Natura 2000 sites. If harm to such sites is allowed because the development meets the above criteria and imperative reasons of overriding public interest have been demonstrated, the European Habitats and Wild Birds Directive requires that all necessary compensatory measures are taken to ensure the overall coherence of the network of European Sites as a whole is protected.</p> <p>Local wildlife sites and geological designations such as County wildlife sites, wildlife corridors and Local Geological Sites (LGS) will be afforded a high degree of protection from potentially harmful development, unless a strong socio-economic need can be demonstrated and the development cannot be situated in a less sensitive location.</p> <p>Assessing the effects of development on biodiversity and geodiversity</p> <p><del>Proposals for new development on designated biodiversity and geodiversity sites should be accompanied by appropriate surveys identifying the potential effects of the development upon the designated biodiversity and geodiversity sites.</del></p> <p><del>The surveys should be undertaken by a qualified person in order to provide a basis for decisions on:</del></p> <ul style="list-style-type: none"> <li><del>a) — The development potential of the land</del></li> <li><del>b) — Any necessary appropriate mitigation</del></li> <li><del>c) — The means of working necessary to avoid harm to wildlife.</del></li> </ul>		

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p><b><u>Proposals for new development which may result in significant harm to biodiversity must be accompanied by appropriate surveys, undertaken by a suitably qualified person, to identify the potential effects of development. In such cases, the mitigation hierarchy, as referenced in the Council’s Biodiversity and Development SPD should be applied and it must be demonstrated that avoidance measures have been considered and justification for ruling these out must be given. Where significant harm is unavoidable, it should be adequately mitigated, or as a last resort, compensated for.</u></b></p> <p>Where mitigation is required in the form of species translocation, the Council will work with partners to identify suitable sites for translocation</p> <p>Where there is evidence to suspect the presence of protected species, the planning application should be accompanied by appropriate, up-to-date surveys carried out at the correct time of year for the particular species assessing their presence to ensure that the proposal is sympathetic to the ecological interests of the site.</p>		
MM53	Definition of Green Infrastructure box	242	<p><del>Green Infrastructure is a network of green spaces, water and other environmental features, urban and rural, which is multi-functional and capable of delivering a wide range of social, economic and environmental benefits (1) Cumbria Green Infrastructure Investment Strategy 2014.</del> <b><u>A network of multi-functional green space, urban and rural, which is capable of delivering a wide range of environmental and quality of life benefits for local communities.</u></b></p>	N	N
MM54	Policy GI3 (Green Corridors)	250	<p><del>The location of related infrastructure within a Green Corridor will be acceptable providing that all of the following criteria are met:</del> <b><u>Where on site infrastructure is to be provided this should be located, where possible, within a Green Corridor. Applicants are required to identify Green Corridors as part of their proposal and conditions may be attached to any consent to ensure these are retained over the lifetime of the development. Green corridors must meet the following criteria:</u></b></p> <p>a) Proposals must demonstrate how existing vegetation and landform features</p>	N	N

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
			<p>both within and adjacent to the Green Corridor have informed the layout and design of infrastructure;</p> <p>b) An appropriate survey will be required to determine the nature and extent of ecology within the Green Corridor to ensure that any existing habitats or species are protected and enhanced and how the resulting environment is to be managed during and after the construction period;</p> <p>c) Landscaping proposals will need to demonstrate that only naturally occurring species are used encouraging durable, low-maintenance natural succession forms of planting that provide landscaping for infrastructure and continuity of movement and foraging for wildlife;</p> <p>d) Proposals must demonstrate how accessibility, activity, infrastructure and development frontage are interwoven together into a landscape-orientated layout design;</p> <p>e) Movement through the site layout must be designed clearly as a hierarchy. Connections between development areas must be legible in terms of siting, design and landscaping with sufficient variation in route direction, width and enclosure to manage cycle speeds;</p> <p>f) Incorporate water intercept and storage capacity sufficient to retain and discharge current and anticipated levels of surface water drainage appropriately to a suitable watercourse if required as an intrinsic part of layout and landscape design;</p> <p>g) <del>Proposals for infrastructure, sports facilities or formal open space including children’s play areas will be encouraged, providing that any structures relate closely with existing or proposed landscaping and are not in visually isolated or prominent positions; and</del></p> <p>h) <u>g</u> Ensure that all routes and spaces are capable of being at least indirectly overlooked in contributing to community and personal safety.</p> <p><b><u>Proposals for infrastructure, sports facilities or formal open space including children’s play areas will be encouraged where possible, providing that any structures relate closely with existing or proposed landscaping and are not in visually isolated or prominent positions</u></b></p>		

Mod Ref	Policy/ Para No.	Page No.	Change	SA update Y/N	HRA update Y/N
MM55	Policy GI7 (Open Countryside)	255	<del>Proposals acceptable within the open countryside will be supported providing they accord with the principles of the Green Infrastructure Strategy to make sure the form and character of development and its landscaping complements the setting and appearance of the surrounding area.</del> <b><u>Development within the open countryside which accords with the Development Plan will be supported providing that it accords with the principles of the Green Infrastructure Strategy and recognises and respects the intrinsic character and beauty of the countryside.</u></b>	N	N
MM56	Table 11	283- 307	Columns added to Table 11 to detail Implementation/Delivery Mechanisms, Trigger for Action and Potential Action or Contingency.	N	N
MM57	Appendix H	N/A	Delete Appendix H (Map of Gypsy & Traveller Site, Schneider Rd)	N	N

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**ENGAGEMENTS CARRIED OUT BY THE MAYOR (for noting)****FROM 20<sup>th</sup> MAY 2019 – 16<sup>th</sup> JULY, 2019**

<u>Date</u>	<u>Time</u>	<u>Engagement</u>
20 <sup>th</sup> May	2.00 pm	Annual Council
24 <sup>th</sup> May	11.00 am	Princes Trust Celebration Event – Abbey House Hotel
	7.00 pm	‘Timecopter’ by Furness Youth Theatre – The Forum
2 <sup>nd</sup> June	1.45 pm	Dalton Civic Sunday Parade and Service
4 <sup>th</sup> June	4.00 pm	Extraordinary Council
5 <sup>th</sup> June	2.00 pm	Deputy Mayor to attend Help for Heroes Cake Sale
8 <sup>th</sup> June		Food Bank Promotion
9 <sup>th</sup> June	10.15 am	Ulverston Civic Sunday Parade and Service
10 <sup>th</sup> June	7.00 pm	Sea Cadets Committee Meeting
12 <sup>th</sup> June	1.45 pm	Strawberry Tea with the Barrow Co-op Singers – Abbeyfield Society
13 <sup>th</sup> June	11.00 am	Royal Visit by HRH The Earl of Wessex – St. Mary’s Living Well Centre
14 <sup>th</sup> June	10.00 am	Deputy Mayor to attend Furness Carers Event – Hindpool Community Centre
16 <sup>th</sup> June		Barrow Borough Council’s Civic Sunday
22 <sup>nd</sup> June	11.00 am	Armed Forces Day Flag Raising Ceremony and Parade
	12.00 noon	Join in with Barrow Carnival Parade
	2.30 pm	Opening of Sensory Garden at Walney Community Centre
29 <sup>th</sup> June	9.00 am	Barrow BID Super Soapbox Challenge
	6.00 pm	CAST Theatre Company Production of Nativity The Musical – The Forum
3 <sup>rd</sup> July	3.30 pm	Tour of Town Hall by Inspiring Barrow
4 <sup>th</sup> July	2.00 pm	Cumbria in Bloom Event – Yarlside School
5 <sup>th</sup> July	10.00 am	Happy and Healthy Lifestyle Celebration – Barrow Market
8 <sup>th</sup> July	11.00 am	Deputy Mayor to open new Children’s Clothing Stall on Barrow Market
	7.00 pm	Sea Cadets Committee Meeting
10 <sup>th</sup> July		Mayor to attend Cumbria School Games – Carlisle
	1.00 pm	Ramsden Robins Pre-Nursery Community Festival – Ramsden Infants School

11 <sup>th</sup> July	10.00 am	Visit to Town Hall for Bram Longstaffe Nursery <span style="float: right;">Page 58</span>
	6.00 pm	Official opening of Furness Group Riding for the Disabled Hydraulic Mounting Platform – Sea View Riding School
	7.00 pm	Deputy Mayor to attend Furness Academy’s Production of ‘The Wind in the Willows’
12 <sup>th</sup> July	1.10 pm	Deputy Mayor to attend St. James’ School’s Celebration of Achievement
14 <sup>th</sup> July	1.00 pm	Celebration of Eid at Rampside Village Hall
	2.30 pm	Sea Sunday Service – Aldingham Church
16 <sup>th</sup> July	5.30 pm	Council

**COUNCIL****Date of Meeting: 16th July, 2019****Reporting Officer: Executive Director****REPORT OF THE PLANNING COMMITTEE  
(Reports of the meetings held on 16th April, 21st May, 18th June  
and 9th July, 2019)****Recommendations:**

There were no recommendations referred to Council from the meetings held on 16th April, 21st May and 18th June, 2019.

If necessary an addendum to this report will deal with any recommendations from the Planning Committee to be held on 9th July, 2019.

Delegated Decisions

The matters determined by the Planning Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 5 2018/19 and Volume 1 2019/20 of the printed Minutes.

Background Papers

Nil

**COUNCIL****Date of Meeting: 16th July, 2019****Reporting Officer: Executive Director****REPORT OF THE LICENSING REGULATORY COMMITTEE  
(Report of the meetings held 23rd May and 27th June, 2019)****Recommendations:**

There were no recommendations referred to Council from the meeting held on 23rd May and 27th June, 2019.

Delegated Decisions

The matters determined by the Licensing Regulatory Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 1 2019/20 of the printed Minutes.

**COUNCIL****Date of Meeting: 16th July, 2019****Reporting Officer: Executive Director****REPORT OF THE LICENSING COMMITTEE  
(Reports of the meetings held on 23rd May and 27th June, 2019)****Recommendations:**

The meetings to be held on 23rd May and 27th June, 2019 had been cancelled.

**COUNCIL****Date of Meeting: 16th July, 2019****Reporting Officer: Executive Director****REPORT OF THE EXECUTIVE COMMITTEE  
(Reports of the meetings held on 22nd May and 26th June, 2019)****Recommendations:**

The recommendations of the Executive Committee meeting held on 22nd May, 2019 on the Adoption of the Local Plan 2016-2031 were reported to the Extraordinary Council meeting on 4th June, 2019.

The following recommendations have been referred to Council from the Executive Committee meeting held on 26th June, 2019.

**Executive Committee - 26th June, 2019****1.0 The Fitness of Applicants for Hackney Carriage and Private Hire Drivers Licences Policy - Amendment**

- 1.1 The report of the Assistant Director - Regeneration and Built Environment detailed a proposed amendment to the Fitness of Applicants for Hackney Carriage and Private Hire Drivers Licences Policy ("the Policy"), following a recommendation from the Licensing Regulatory Committee on 7th March 2019. The amendment would introduce a 'Right to Review' of the Public Protection Managers delegated decisions, to the Licensing Regulatory Committee. It was recommended that Section 1.11 of the Policy be amended to include the following paragraph:-

Where drivers' licences have been refused, or a driver has their licence suspended or revoked, the individual will have an optional right of review to the Licensing Regulatory Committee. A request for this review must be lodged with the Public Protection Manager within 21 days of receiving notice of the decision to refuse, suspend or revoke. This right does not affect the statutory right of appeal to the Magistrates Court and is only an option. The individual may still chose to appeal directly to the Magistrates Court, where applicable, without utilising this optional right of review.

## **1.2 Recommendation:-**

**To recommend the Council to amend the Fitness of Applicants for Hackney Carriage and Private Hire Drivers Licences Policy, to include the additional right to review.**

## **2.0 Information Classification**

- 2.1 The Corporate Services Manager's report informed the Committee that a recent IT General controls audit had recommended that the Council's information assets were classified. The Government's Security Classification Policy had identified three levels of classification only one of which – OFFICIAL and a caveat subset OFFICIAL – SENSITIVE would apply to the information that the Council processes.

All Council information would be classified as OFFICIAL so there was not a requirement to mark it OFFICIAL, for the majority of information processed there would not be any additional work. The policy provided guidance on how OFFICIAL – SENSITIVE information should be marked.

## **2.2 Recommendation:-**

**To recommend the Council to adopt the Council's Information Classification Policy.**

## **3.0 Personal Device Acceptable Use Policy**

- 3.1 The Corporate Services Manager's report informed the Committee that the Bring Your Own Device (BYOD) would allow staff and Elected Members to use non-Council mobile phones, iPads and laptops to access the Council's email system. While BYOD had many benefits, the Council needed to consider the full implications of allowing access to corporate data on non-Council owned devices.

The report presented some of the identifiable risks associated with BYOD and potential controls to mitigate these risks. The scope of the report looked into the provision of corporate email, not remote access to other corporate applications via Citrix.

A new Personal Device Acceptable Use Policy was considered by the Committee and users would be required to agree to the terms of the Policy. The Council would also implement Multifactor Authentication to enhance security.

**3.2 Recommendation:-**

**To recommend the Council to adopt the Council's Personal Device Acceptable Use Policy.**

**4.0 Outturn 2018/19**

4.1 The report of the Director of Resources set out a summary of the Council finances for the period ended 31st March, 2019. The report included the General Fund, the Housing Revenue Account, Capital Programme and Financial Reserves.

**4.2 Recommendation:-**

**To recommend the Council to approve the outturn for 2018/19 including the movements in reserves.**

**5.0 Social Media Policy**

5.1 The Director of Resources report reminded the Committee that the Social Media Policy had last been approved by Council in March 2019 to incorporate the use of Instagram for particular services as a means of networking with another audience. Further updates were now required as the Council's corporate social media presence was to be established over the coming months.

Within the IT Department the Council's Web Development and Support Officer had the skills and knowledge to allow the Council to create a sustainable social media presence. Updates to the Policy were required to ensure that it was clear that the content being posted was the responsibility of the creator or author and the posting was the responsibility of the IT Department. A news group or communications group may be drawn from services in order to make sure that content was captured and published.

The updated Social Media Policy was considered by the Committee.

Whilst the changes were self-explanatory and intended to future-proof the Policy in the medium term, they did include the use of a Council channel on YouTube as a means of communication.

The updates to the Social Media Policy would allow the Council to enhance its communication to the public and may develop into communications with the public.

**5.2 Recommendation:-**

**To recommend the Council:-**

- 1. To approve the updated Social Media Policy; and**
- 2. To agree that minor revisions to the Social Media Policy, as set out in the report, be delegated to the Director of Resources.**

Delegated Decisions

The matters determined by the Executive Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 1 (2019/20) of the printed Minutes.

Background Papers

Nil

**COUNCIL****Date of Meeting: 16th July, 2019****Reporting Officer: Executive Director****REPORT OF THE AUDIT COMMITTEE  
(Report of the meeting held on 21st March, 2019)****Recommendations:**

There were no recommendations referred to Council from the above meeting.

Delegated Decisions

The matters determined by the Audit Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 5 (2018/19).

Background Papers

Nil

**COUNCIL****Date of Meeting: 16th July, 2019****Reporting Officer: Executive Director****REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE  
(Report of the meetings held on 6th June and 4th July, 2019)****Recommendations:****Overview and Scrutiny Committee - 6th June and 4th July, 2019****1.0 Overview and Scrutiny Committee Annual Report 2018/19**

- 1.1 The Corporate Support Manager presented the Scrutiny Annual Report for 2018/2019.

The Council had one Overview and Scrutiny Committee with the remit to investigate, scrutinise, monitor, oversee and comment on service delivery mechanisms, policy implementation, or any other issue affecting the Borough or its residents provided that they had previously been considered by either the Executive Committee or Council.

Membership of the Overview and Scrutiny Committee in 2018/19 was Councillors McLeavy (Chairman), Cassidy (Vice-Chairman), Gill, Husband, Preston, Proffitt, Heath, C. Thomson, M. A. Thomson, Wall and Williams.

Members had previously agreed to develop a four year work programme up to March 2019 and had identified topics for review. These were presented in Table 1 of the report. The Committee recognised that additional urgent items may be identified during the period and they would be considered in an appropriate timeframe.

**1.2 Recommendation:-**

**To recommend the Council to accept the Annual Report 2018/19.**

Delegated Decisions

The matters determined by the Overview and Scrutiny Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 1 (2019/20) of the printed Minutes.

Background Papers

Nil

<b>COUNCIL</b>
<b>Date of Meeting: 16th July, 2019</b>
<b>Reporting Officer: Executive Director</b>
<b>Title: Appointment of Members to Committees</b>
<b>Summary and Conclusions:</b>  This report deals with a change in the appointment of Members to Committees agreed at the Annual Council meeting.
<b>Recommendations:</b>  To agree that the Council confirm the appointment of Councillor Gawne in place of Councillor Worthington as a Member of the Housing Management Forum.

### **Report**

The Conservative Group has given notice of its wish to make a change to the membership of the Housing Management Forum with the appointment of Councillor Gawne in place of Councillor Worthington as a Member of the Housing Management Forum.

The Local Government (Committees and Political Groups) Regulations 1990 places a duty on the Council to give effect to the allocation of seats in accordance with the wishes of political groups.

### **Background Papers**

Nil

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