

**Barrow Borough Council**  
**Executive Committee**  
**13 October 2021**  
**Officer Delegation Scheme**

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**Report from:** Head of Legal and Governance

**Report Author:** Debbie Storr

**Wards:** Not applicable

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**1.0 Summary and Conclusions**

1.1 This report seeks an update to the Delegation Scheme to reflect recent changes to Officer Structures.

**2.0 Recommendations**

**Executive Committee is asked to**

**(1) note the Assistant Director People and Communities is redesignated as Deputy Director of People and Place and agree that the constitutional delegations assigned to the Director of People and Place are extended to the Deputy Director of People and Place; and**

**(2) Recommend to full Council that the Officer delegation scheme within the Council Constitution be updated as tracked changed in the attached Appendix 1.**

**3.0 Background and Proposals**

3.1 Following the changes to Assistant Director posts there is a need to ensure that relevant delegations within the Constitution are kept up to date.

3.2 A review has been undertaken and approval is sought for the proposed revisions as shown in track changes at Appendix 1. There is an addition to the Public Protection Manager delegations to reflect the Mobile Homes Regulations, and a tweak to the Proper Officer references under Public Health legislation.

3.3 In addition, Senior Management Team has redesignated the Assistant Director People and Communities to the Deputy Director of People and Place. There is no change to the grading of the post. The post will broaden to provide operational support for the Director of People and Place across a number of divisions and ensure that there is capacity to discharge the authorisations

assigned through the constitutional delegations. The Council only has one post at the tier below the Senior Management Team and the Assistant nomenclature no longer seemed appropriate given the broader role now required. This redesignation compliments the internal restructure of the directorate.

3.3 These delegations will continue to be kept under review as structural changes are considered. Members are requested to approve the revisions to the delegations.

#### 4.0 Consultation

Not applicable, this report seeks an updating of the Council's delegation scheme.

#### 5.0 Alternative Options

5.1 Not to approve the changes, but this is not recommended since the Constitution would not properly reflect the structure in which it operates.

#### 6.0 Contribution to Council Plan Priorities

6.1 The Council's decision making process underpins the governance within which it operates to deliver on Council Plan Priorities.

#### 7.0 Implications

##### Financial, Resources and Procurement

7.1.1 There are no financial, resource or procurement matters arising from this report.

##### Legal

7.1.3 There are no legal implications arising from this report which is to ensure that the appropriate delegation arrangements are maintained.

##### Equality and Diversity

7.2 Have you completed an Equality Impact Analysis? *No – not applicable*

##### Risk

| Risk                                     | Consequence                          | Controls required     |
|--|--------------------------------------|-----------------------|
| That delegations are not kept up to date | Challenge to decision making process | Ensure regular review |

##### Contact Officers

*dstorr@barrowbc.gov.uk*

##### Appendices Attached to this Report – *If none, please state none or delete section*

| Appendix No. | Name of Appendix   |
|--------------|--|
| 1            | Officer Delegations with proposed changes shown as track changes |

### Background Documents Available

| Name of Background document | Where it is available      |
|-----------------------------|----------------------------|
| 1. Council Constitution     | <i>www.barrowbc.gov.uk</i> |